**E-day Form**

E-days (Emergency/Electronic-day) are an alternative schooling solution used for limited situations. Schools in the Montana Conference are allowed a maximum of 3 E-days per school year.

**Process:**

An E-day will be at the discretion of the head teacher, who will fill out the form below and submit it to the conference office for each e-day taken. E-days are to be used for emergency purposes, such as building problems that prohibit attendance (frozen pipes) or for weather conditions that prohibit safe travel to school.

During an E-day, students will stay at home and complete specific assignments given to them for that day. The teachers will be “on duty” during an E-day, being available to answer questions from students and attending to school-related work.

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Head teachers:

Please fill out the information below and submit to the Conference Office whenever your school uses an E-day. Thanks!

School: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Head Teacher: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of E-day: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Reason for E-day: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_